

Sts. Peter and Paul Catholic School Board Meeting

Meeting Minutes
Monday, August 2, 2010

Members present:

Kit Foster, Lisa Buchheit, Rose Lehmann, Cathy Pfeil, Ken Gibbs, Mary Mueller, Fr. Dale, Charlie Lock, Jennifer Garner, Tara Busch, Julia Pluff, Todd Papenberg, Tony Morrow and Chris Janson

Opening:

The regular meeting of the SPPS School Board was called to order at 7:00 pm on August 2nd in Mr. Hurst's classroom. The opening prayer was led by Kit Foster

A. Approval of Agenda

Julia Pluff made the motion to approve the Agenda and Todd Papenberg seconds the motion.

B. Approval of Minutes

Julia Pluff motioned to approve the minutes and Chris Janson seconds the motion.

C. Officer Elections

Chris Janson will take over as President, Julia Pluff as Vice President and Rose Lehmann will continue as Secretary.

D. Strategic Plan

Mary Mueller will be responsible for the board follow up as Jim Boyle's term has ended. Taking over the following areas are: Alumni – Tara Busch, Curriculum – Jen Garner and Jr. High Julia Pluff, Staffing is still to be filled.

Updates on the strategic plan should be sent to Mary Mueller. Charlie updated facilities – new steps and deck have been built for one of the modular classrooms as the old steps were in poor repair.

President's items:

Tony Morrow resigned from the school board and his position will need to be filled.

A. Strategic / Business Plan: Chris Janson – Plan to model the Gibault plan, small groups will review and prepare each of the main categories of the strategic plan. First

draft should be e-mailed to Rose Lehmann by 8/16/10. A meeting is planned for 8/31/10 to review the first draft of the strategic plan.

B. Gala Auction item: Rose Lehmann – plans are finalized for the school board sponsored party to be held on 8/28/10 for the Waterloo Homecoming.

C. Rebrand school: Add “Catholic” so instead of SPPS would be SPPCS. This will be incorporated into uniforms etc as they need to be replaced.

D. Bingo: Cathy Pfeil – Approximately \$1k per week in net profit for the school. In July a \$2500 payment was made to the parish as partial repayment of the Bingo loan, payments will be made to the parish quarterly. \$7500 remains to be repaid to the parish. Bingo will be used as a vehicle to help keep annual tuition down.

Principal’s Items:

A. Enrollment update: 4 students not returning from last year. 9 new families are enrolled, 20 new students. All new families have been welcomed to the school by an existing school family. There will be welcome signs posted in school as well on the first day of classes. 308 are where enrollment currently stands with another 2 families to visits this week and next. The budgeted enrollment for this year was 300. There are 26 Kindergarten students this year.

B. AFC update: An architect has been hired, a meeting will take place with Bob Pfeil, Mike McManus and Lisa Buchheit. The easiest route for the expansion is to go west. Early plans are to design a new Jr High in the expansion. Including a new science lab, computer lab and parish meeting space. Faculty input will be obtained on 8/16/10.

C. Web Site: Greatly improved! The school is going green, the handbook as well as the school calendar will be available on the web site. Sports schedules will be on line as well as directions to sporting events.

D. Miscellaneous: Early Learning Center, this is the new name for the combined pre-school and day care. Extended care will be offered before and after school. It is a full day program. Richelle Metz is the director of the 3 year old group and Judy Paisley the 4 year old group.

D. Standing Reports

Friends of SPPS – No meeting

Parish Council – Tara Busch: Parish Data Base, parishioner touch base planned. 8/15/10 at 5:00pm a back to school mass is planned. 10/16 Ministry fair being planned, the Youth Ministry will hold their pancake breakfast the same morning. The service committee will meet at the end of August.

Finance – A growing concern is healthcare, in the past we have paid the diocese and the diocese paid the vendor. Going forward the diocese will not longer do this; the

school will have to pay direct. \$17k - \$18k of outlying parish subsidies has been collected. The state has cut text book reimbursements. The Health and Safety grant has been cut by the state.

Investment Committee – Chris Janson: in the due diligence phase and plan to move forward with this.

E. Closing Comments

The next regular school board meeting will be held Tuesday September 7th due to the Labor Day holiday.

Kit Foster led the closing prayer.

Adjournment: Kit Foster