

Ss. Peter and Paul Catholic School Board Meeting

Meeting Minutes
Monday, June 6, 2011

Members present.

Lisa Buchheit, Chris Janson, Mary Mueller, Tara Busch, Suzan Knese, Rose Lehmann, Cathy Pfeil, Julia Pluff, Kit Foster, Sarah Krebel, Jennifer Garner, Charlie Lock, Ken Gibbs, Linette Hermanns, and Jennifer Urish

Opening:

The regular meeting of the SPPCS School Board was called to order at 7:05 p.m. on June 6th at JV's. The opening prayer was led by Chris Janson.

A. Agenda

Julia Pluff motioned to approve the agenda and Cathy Pfeil seconded the motion. The agenda was approved.

B. Approval of Minutes

A few adjustments were made to the May minutes. The Advancement/Development/Fundraising section was modified to "a Development Director was **mentioned** as a desired and needed position." Spelling corrections of **fund** in Section C. Finance under Committee/Strategic Plan Updates and **Capital** in Section B. under Principal's Items. Suzan Knese motioned to approve the minutes and Julia Pluff seconded the motion. Minutes were approved.

C. President's Items

A. Thank you to retiring Board members: Kit and Charlie's terms have drawn to a close. Chris and fellow board members expressed gratitude for their service to the school board. Chris informed members that Todd Papenberg has resigned his position on the board. Todd represented the feeder parishes, from St. Augustine's. There was discussion regarding the process for replacement. Because Madonnaville/Tipton is currently represented, Hecker and Paderborn school families and parish administrations will be contacted about the school board opening to search for a new member from one of their parishes to fill the position.

B. Welcome new and returning board members: Sarah and Suzan's terms are concluding but they are both eligible to serve another term and have agreed to continue. Sarah and Suzan participated in the discernment process which was used to select new

board members, Jennifer Urish and Linette Hermanns. Gratitude was expressed to all who participated in the discernment process.

C. Development director: Chris suggested preparation of a cost benefit analysis for a part-time development director and identification of responsibilities and salary considering the feasibility of combining the position with another needed part-time position. Making inquiry of schools with a current development position will provide suggestions if SPPCS wants to pursue adding this position sometime in the future. Suzan and Lisa will work on this.

D. Committee / Strategic Plan Updates:

A. Staffing – Suzan Knese reported she will discuss professional development needs of faculty and staff with Lisa Buchheit. (See Principal’s Items.)

B. Enrollment – Rose; nothing to report

C. Athletics – Chris offered to take responsibility for Athletics. Whether to remain in the Diocesan soccer league next year was discussed. Agreement was for SPPCS to stay with the Diocesan league for the next school year but consider joining a different league in the future, e.g. Columbia.

E. Principal’s Items

A. Enrollment: Three new families will be attending this upcoming fall, 7 students total. Chris will follow up with families making the decision not to return for the next school year soliciting feedback. At this time there are 28 students enrolled for Kindergarten next year. At this time there are 299 students enrolled for next school year vs. 308 students the previous year.

B. Teaching assignments: Judy Haberl, grade 2, and Michelle Floerke, grade 5, will switch teaching assignments for the 2011/2012 school year. The experience, strengths, and interests of the faculty were evaluated in making the decision.

C. Summer professional development: Lisa indicated the first bingo funds will be allocated for training for the Top 20 Teams and Boys Town programs that will be adopted next year. Training will be available (optional) for parents.

D. Miscellaneous: Decisions for new uniform standards were determined; two colors were approved forest green and / or red for sweatshirts and outerwear. Outerwear must have the school logo, our logos will be provided to other vendors giving parents a choice as to wear to purchase. Approved outerwear items, crew sweatshirt, zip fleece and wind jacket. This information will be communicated to parents in the August communication packet.

F. Standing Reports

Parish Council – Tara: \$829.00 per school was paid to the IL Department of Health for the asbestos abatement. All fines assessed were related to a paperwork error on the part of the firm hired to handle. A parish trustee position remains open.

Finance Council – Kit: The school boards recommended \$300.00 per month earmarked donation to the tuition fund (Mrs. Moskop request) was shared at the meeting.

G. Closing Comments

Scheduled updates at the August School Board meeting: Catholic Identity – Cathy Pfeil, Educational – Julia Pluff, Jennifer Garner, Advancement / Development / Facilities – Sarah, Tara and Mary, Leadership and Governance - Chris

The next regular school board meeting will be held Monday, August 1st at 7:00 pm in the computer lab. There will be no school board meeting in the month of July.

Adjournment at 8:30 pm by Chris Janson. The Capital Campaign Prayer was recited by Chris as the Closing Prayer.