

Ss. Peter and Paul Catholic School Board Meeting

Meeting Minutes
Monday, March 7, 2011

Members present.

Lisa Buchheit, Ken Gibbs, Mary Mueller, Tara Busch, Suzan Knese, Rose Lehmann, Chris Janson, Cathy Pfeil, Julia Pluff, Jennifer Garner, Kit Foster and Fr. Osang

Opening:

The regular meeting of the SPPCS School Board was called to order at 7:00 p.m. on March 7th in Mr. Hurst's room. The opening prayer was led by Fr. Osang.

A. Guests

1. Bill Griffie from Cosgriff – Bill shared the Capitol Drive Campaign plans and strategy along with the planned timeline.
2. Ron Hurst – Mr. Hurst shared his concerns in regards to salary increases for teachers impacted by length of service as the diocesan wage schedule does not reflect a salary increase for teachers with 30 + years of service.

B. Approval of Minutes

Tara Busch motioned to approve the minutes and Suzan Knese seconded the motion. Minutes were approved.

C. Committee / Strategic Plan Updates:

- A. Enrollment – Rose: The annual SPPCS open house was held on Sunday, January 30th with 26 families attending. A follow up card has been sent to all families in attendance. Kindergarten screening to be held March 14th and 15th, as of March 7th, a total of 24 children were scheduled to complete screenings. Advertisements promoting the school continue to be placed in the Belleville News Democrat, Messenger and Republic-Times.
- B. Staffing – Suzan: The diocesan office has been contacted for salary research information. Wage and salary analysis will continue.
- C. Gala – Rose: As of March 7th we have 420 paid reservations for this year's event. The program has been posted to the school website for review. The set up

schedule will be the same as last year. School Board members' sign up for VIP table staffing.

D. Presidents Items

A. School and Parish Scheduling – Mary: Discussed ideas as to how to better coordinate parish and school activities to avoid conflicts. Tara will take to pastoral council for their input.

E. Principal's Items

A. School calendar - - current and next year: May 13th Confirmation will take place and on May 17th Graduation will be held. May 23rd will be the last day of school for this year. The calendar for next year is in the planning stages, potential construction will be taken into consideration in planning the calendar. Sample school year calendars will be presented to the school board for review and input.

B. Budget: an overview of the budget process was reviewed. Board members will be sent the budget for review once completed.

C. State Recognition: Non-public School State recognition review. Once every 7 years the state and the diocese come in for the state accreditation process. Curriculum is reviewed every spring, changes, as well as new materials are updated and recorded by teachers. We have done well consistently on these in the past.

D. Algebra: Gibault has made us aware that they are unsure of the class status for next year. They may not have room to offer SPPCS students Algebra. We have had as many as 12 students qualify to complete, we need to be proactive as we may have to bring this class back in house.

E. Principal Evaluation: handed out and needs to be submitted to Fr. Osang by the end of March.

F. Sacramental Preparation: First communion was held March 5th and 6th. Jen Mechler and Amy Ingram worked together for all of the planning and preparation for the sacrament.

G. Miscellaneous: Area principal meeting held today, the Bishop has mandated the use of the Sadlier textbooks to be used for the 2012 school year. The 8th grade class will attend the Chrism Mass at the cathedral, 11:30 am the Tuesday of Holy Week. It will be the 125th anniversary of the Diocese next year, planning of events is beginning.

F. Standing Reports

Parish Council – Tara Busch: It was asked if it would be possible to discreetly place a collection box in the back of church to collect printer cartridges, box tops etc.

Finance/Investment Committees – Kit: Removal of the underground tank was discussed. The weekly Bingo is profitable (\$12k) and all equipment has been paid for in full. Brad Albrecht will be sending a meeting notification for the upcoming Tuition Assistance Review Committee to meet. \$3500 per month will be distributed to the school from the Endowment fund.

AFC – no update

G. Closing Comments

Scheduled updates at the April School Board meeting: Educational (Julia and Jennifer), Facilities (Charlie), Leadership and Governance, (Chris) to be made up from the March meeting, Athletics, (Todd)

The next regular school board meeting will be held Monday, April 4th, at 7:00p.m. In the computer lab.

Father Osang led the closing prayer.

Adjournment at 9:50 pm Chris Janson