

Ss. Peter and Paul Catholic School Board Meeting

Meeting Minutes
Monday, May 2, 2011

Members present.

Lisa Buchheit, Mary Mueller, Tara Busch, Suzan Knese, Rose Lehmann, Cathy Pfeil, Julia Pluff, Kit Foster, Sarah Krebel, Jennifer Garner. Charlie Lock, Ken Gibbs and Fr. Osang

Opening:

The regular meeting of the SPPCS School Board was called to order at 7:00 p.m. on May 2nd in the computer room. The opening prayer was said together by all members.

A. Agenda

Discussion of new members added to the meeting agenda. Mary Mueller motioned to approve the agenda and Kit Foster seconded the motion. The Agenda was approved.

B. Approval of Minutes

An adjustment was made to the April minutes, Miskell was misspelled. Kit Foster motioned to approve the minutes and Sarah Krebel seconded the motion. Minutes were approved.

C. Committee / Strategic Plan Updates:

- A. Catholic Identity – Cathy Pfeil: nothing to report
- B. Advancement / Development / Fundraising – Tara, Mary, and Sarah: Tara reported that a Development Director was added as a desired and needed position; this was presented to the pastoral council.

Mary indicated that the fundraising committee has been formed. Membership is as follows: Sarah Krebel, Tara Busch, Mary Mueller and Jennifer Urish. Another request for volunteers will be made before the end of the school year. The committee will meet at the end of the school year to recap the years fundraising efforts and the results of those efforts.

Education First – current amount donated for this year is \$37,788. Another letter will be mailed; deadline for this year's campaign is June 30th.

C. Finance – Kit Foster: Still working on financial budget for next year, revised budget received this afternoon. Mrs. Moskop’s bequest to the school endowment fund discussed. \$300.00 of the \$3500.00 dispersed from the endowment monthly will be utilized for tuition assistance per Mrs. Moskop’s request.

D. Presidents Items

A. New Members: Sarah, Suzan, Kit and Charlie’s terms are drawing to an end, Sarah and Suzan would be eligible to remain on the school board, they are both willing to serve another term. The discernment process will be used to select new board members. Solicitations for recommended new board members have been included in the parish bulletin.

B. Bingo: \$6200.00 distribution to be made in the following manner, 10% tithe to the parish (\$620.00) 60% to the school (\$3720.00) and 30% (\$1860.00) to be used by the Bingo committee to purchase items for the school. The Bingo committee is comprised of: Cathy Pfeil, Kit Foster, Lisa Buchheit and Jennifer Urish.

E. Principal’s Items

A. End of year wrap up: Check fast direct and the school web site for a complete listing of all dates and information on end of school activities. May 23rd is the last day of school, dismissal will be at 9:00 am and there will be no end of day transportation. Teachers have been communicated to regarding what they need to have completed by the end of the school year.

B. Capitol Campaign: Construction cannot begin until after July 1st. Uncertain as far as when school will start next year, some classrooms will need to relocate for sure. Everyone will need to remain flexible, including next school year as building will continue. The owner of the house on the corner has let parish leadership know that they would be willing to sell their property; this has been discussed by the pastoral council.

C. Budget: Still do not have an approved budget for next year. Revised budget received this afternoon from the finance committee.

D. 2011 – 2012 scheduling: The current 6th grade class is the largest in the school with 46 students, planning to split them into 3 groups for math and English next year. Working on creative scheduling ideas currently.

E. Miscellaneous: School uniforms, what students are wearing to school have grown outside of the boundaries of what the uniform is intended to be. Faculty and Staff want to eliminate hoodies, due to issues with texting in class and that many of them are not in good repair. Uniform options reviewed, focusing on outerwear and sweatshirts. Decisions will be made at the June meeting on updates and revisions to the uniform policy.

Uniform decision to be made: What is acceptable outerwear, colors, who will provide / vendor and rules for wearing.

F. Standing Reports

Friends of SPPCS – Sarah Krebel: Planning and preparing for PATs week to be held this week. Book fair sales \$4315. Many school events discussed at the meeting.

Parish Council – Tara Busch: The prospect of purchasing the corner house discussed. How to welcome new families to the parish was discussed. Clarks Country Oaks has re-approached the parish to see if there is interest in purchasing their building.

Finance/Investment Committees – Kit: no update, PSR has 2 open board positions

G. Closing Comments

Scheduled updates at the June School Board meeting: Enrollment (Rose), Staffing (Suzan) and Athletics (Todd).

The next regular school board meeting will be held Monday, June 6th at 7:00 pm at JV's. There will be no school board meeting in the month of July.

Adjournment at 8:30pm by Julia Pluff. Closing prayer was led by Fr. Osang